

INFORMATION FOR THE TREATMENT OF PERSONAL DATA

According to art. 13 and 14 of the European Regulation (EU) 2016/679 (hereinafter “GDPR”), and in relation to the personal data of which the Data Controller will enter the availability we communicate the following:

Holder of the treatment

GINOS S.r.l., headquartered in Località Campagnole, 3 – 38060 Borghetto di Avio (TN), P. IVA and

Cod. Fisc.: 01578030221 – Tel. 0464 682012 – Fax 0464 682014 – Email: info@ginos.it

CONCERNED PEOPLE	DATA TYPE	PURPOSE OF THE TREATMENT	LEGAL BASIS OF THE TREATMENT	
Customers	COMMON DATA			
	Personal data Contact information Social security number/VAT number	Preparation of quotations or information at the request of the person concerned	Execution of pre-contractual measures	
		Fulfilment of contractual obligations	Execution of a contract	
		Fulfilment of tax and accounting obligations	Fulfilment of a legal obligation	
		Protection of the rights of the Data Controller	Legitimate interest of the Owner	
Suppliers	COMMON DATA			
	Personal data Contact information Social security number/VAT number	Requests for information, quotations and commercial contracts	Execution of pre-contractual measures	
		Fulfilment of contractual obligations	Execution of a contract	
		Fulfilment of tax and accounting obligations	Fulfilment of a legal obligation	
		Protection of the rights of the Data Controller	Legitimate interest of the Owner	
Internal references or collaborators of Customers/Suppliers	COMMON DATA			
	Name/Surname Contact information	Requests for information, quotations and commercial contracts	Execution of pre-contractual measures	
		Fulfilment of contractual obligations	Execution of a contract	
Partners, Legal representatives and/or administrators	COMMON DATA			
	Personal data Contact information Social security number Copy of ID card	Fulfilment of contractual obligations	Execution of a contract	
		Fulfilment of legal obligations	Fulfilment of a legal obligation	
		Protection of the rights of the Data Controller	Legitimate interest of the Owner	
Job applicants	COMMON DATA			
	Personal data Contact information Photo Qualification Employment history	Research, selection and evaluation of job applicants for possible recruitment	Pursuant to art. 111 bis D.Lgs. 196/2003 prior consent of the person concerned is not required for the purposes indicated	
				SPECIFIC DATA
				Protected category

How we process your data

The Data Controller has taken adequate security measures in order to preserve the confidentiality, integrity and availability of the personal data of the interested party and imposes similar security measures on third party suppliers and managers. There is no automated decision-making process based on your data, including profiling.

The data are processed using manual and computer tools, with logics strictly related to the purposes of the processing.

If the Data Controller intends to further process your personal data for a purpose other than that for which they were collected, before such further processing, he will provide you with information about this different purpose and any further relevant information, if necessary, requesting your consent.

If the Data Controller uses, for direct sale of its products or services, the contact details provided by the interested party in the context of the sale of a product or service, it may not request the consent of the interested party, in so far as they are similar to the services sold. The person concerned may refuse such use either initially or in subsequent communications.

Provision of data and refusal - The provision of personal data is necessary in order to carry out the above mentioned purposes and the refusal by the interested party to confer the personal data entails the impossibility of fulfilling the contract.

Recipients of personal data

Your personal data – which will not be disseminated - may be communicated to: employees or collaborators of the Data Controller, persons who provide assistance and advice in the field of data processing, accounting, administrative matters, legal, tax, insurance and financial; persons, institutions or authorities to whom the communication of personal data is mandatory pursuant to legal provisions or orders of the authorities, banks and/or credit institutions. The subjects to whom your personal data will be communicated by the Data Controller, may process them as authorized to the processing or as data controllers.

Transfer of data abroad

There are no plans to transfer your data to non-EU countries. If necessary, the transfer of data to non-EU countries takes place for the execution of the contract concluded with the person concerned or the execution of pre-contractual measures taken at the request of the person concerned, as provided for by art. 49 lett. b) GDPR; in this case, the Owner ensures the adoption of adequate guarantees of confidentiality and security.

Period of storage

The data will be kept for as long as is necessary for the pursuit of the purposes set out in the information

document, for legal obligations or for the enforcement of a right in court. Once the limitation period has passed, personal data will be permanently deleted or, alternatively, anonymized.

For purposes of research, selection and evaluation of personnel for possible recruitment, the data shall be kept for 1 year. The Data Controller reserves the right to delete/destroy the data at the time of receipt, in case the profile of the candidate is not of his interest.

Your rights

You have the right to ask the Data Controller: to access your personal data; to ask for the rectification of inaccurate data or the integration of incomplete data; to ask for its deletion (under the conditions indicated in art. 17 GDPR); to limit its processing (under the conditions of art.18 GDPR); to object to their processing; to request a copy of their personal data in electronic format and the right to transmit such personal data to use them in the service of other Owners (cd. portability of data); not be subject to a decision based solely on automated decision-making, including profiling, where the decision has a legal effect on the user or has an equally significant effect; to complain to the Authority Guarantor for the protection of personal data – www.garantecy.it.